



CiaO Awards Terms & Conditions

The CiaO Foundation is pleased to provide you with a CiaO Award. Please read carefully the following terms & conditions for the Award. Two copies have been provided. You are required to sign and return one copy to The CiaO Foundation prior to any provision; the other signed copy is for your own records.

Return of Award documentation

You are required to return a signed copy of these terms and conditions **within 14 days of receipt** of the award notification. Please ensure the supplementary Award Questions and any related proforma invoice(s) are **returned within 30 days** of the award notification. Under exceptional circumstances, this can be extended to 90 days, but must be communicated to us as soon as possible. Failure to do so may jeopardise your CiaO Award and it may have to return for review by the Trustee panel.

Provision of the Award

Subject to receipt of the signed terms and conditions document, within the specified timeframe, your award will be provided by preferred method indicated.

The CiaO Foundation requires an Award, in whichever form it takes, be used within 12 months of provision. In exceptional circumstances, please obtain confirmation from the Trust that assistance or resources may be held for longer. Any award not used will need to be returned to The CiaO Foundation.

When you receive your CiaO Award

With your successful application and the return of this signed terms and conditions documentation, your CiaO Award will be provided in the agreed form. You can proceed with your project or ambition with the award or assistance provided. The Trustees may, on occasion, wish to attend any opening/completion ceremonies and invite you to CiaO Foundation events.

Changes to Award usage

If for some reason there is a change of circumstances for the use of the provided Award, you are required to write to the Trustees providing information on the change of use. The Trustees will consider this request and you will be notified in writing as to whether or not they agree. If they do not agree to the change of use of the provision, you will be required to fully reimburse The CiaO Foundation.

Finishing your concept

At the end of your project/idea you are required to complete an 'End of Award Monitoring Report'. This will tell the CiaO Foundation how the Award was used, and what was achieved. You will also be asked to provide any photographs, case studies or testimonials as part of this report, which the Foundation may use on its website.

The CiaO Foundation may wish to follow up with a visit or may contact you to monitor progress/impact of their assistance on your project. Failure to provide any feedback may impact any future applications you make to the Foundation or its award schemes.

Media/PR

If you prepare any publicity specifically for the project that the Trustees are providing assistance for, the CiaO Foundation would request that a copy of such information is sent to them.

The CiaO Foundation may publicise details of your project/trip on their website together with any photos that you have provided.

Challenge is an Opportunity

Media Release

I agree to photographs and video (including sound recording) being taken of me in connection with and on the date of my CiaO Award Presentation.

I give the CiaO Foundation all the permissions needed from me, including the waiver of my moral rights, to copy, exhibit, transmit, and broadcast my image without time limit in all countries in the world by any means and in any media.

I accept that the CiaO Foundation may cut and edit any such photographs and video recordings as they wish and use to publicise the Foundation and its Award Schemes. This editing will be in accordance with current broadcasting regulations in the United Kingdom.

Withdrawing the offer/award

The CiaO Foundation will withdraw the offer of assistance if the completed terms and conditions are not returned within the specified time limit. The Award offer or its provision can and will also be withdrawn if; the terms and conditions are not adhered to, it is determined to be used inappropriately, it is used in any other way than applied for, or it is used for fraudulent or criminal purposes. In such cases any Award in whatever form provided, or its monetary equivalent, must be returned to The CiaO Foundation.

Further applications

As a successful recipient of a CiaO Award, you must allow a 12-month period before any further applications for the same recipient / nominee (as signed below). Further applications, after this time period will go through the normal process for consideration. There is no guarantee that you will be successful in securing an award again.

BY SIGNING THIS DOCUMENT, I CONFIRM THAT I HAVE READ AND ACCEPT ALL THE TERMS & CONDITIONS DETAILED WITHIN.

An up to date version of our Privacy Policy can be found on our website at,
<https://www.ciaofoundation.com/privacy.html>

Print Name _____ Signature _____ Date _____

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